

2023 – 24 Kent ISD Programs – Hours of Instruction & FTE

2023-24 Notes	<ul style="list-style-type: none"> Kent Innovation High School (KIH) has been closed and removed from this form. Kent Transition Center (KTC) has merged into the Kent Career & Technical Center (KCTC), which now offers state-approved CTE instructional programs plus general education elective courses (i.e., Intro Marketing, Pre-Voc, & CORE). KCTC now has dual enrollment courses (PA-5GA) for Culinary cohort that meets only 3 days/week and for the CTE satellite programs noted below (students in these KCTC dual enrollment courses are NOT part of LaunchU (PA-5GB))
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Kent Career Technical Center (KCTC)

NOTE: Travel time may only be claimed for full-time public-school pupils who travel between school sites during school day. Part-time pupils, which includes nonpublic and homeschooled pupils, are not eligible for travel time.

<u>KCTC Sessions</u>	<u>Start Time</u>	<u>End Time</u>	<u>Daily Hours</u>	<u>Days of Instr</u>	<u>Total Hrs of Instr</u>	<u>Allowable Travel Hrs</u>
Session 1	6:55 AM	9:10 AM	2.25	180	405.00	108.00
Session 2	9:15 AM	11:30 AM	2.25	180	405.00	108.00
Session 3	12:00 PM	2:15 PM	2.25	180	405.00	108.00

- CTE satellite programs: **Aviation Electronics & Aviation Maintenance Technology** at GR Ford International Airport and **Biomedical Technology** at GVSU Cook-DeVos are held Session 1 & 3. These programs require additional travel minutes that reduce seat time, but both include a dual enrollment course that supplements FTE. Claim same as traditional KCTC Session 1 & 3.
- New CTE satellite program, **West MI Construction Institute (WMCi)**, is held Sessions 1 & 2. This program operates fewer days and daily hours than traditional KCTC sessions, but the program includes a dual enrollment course that supplements FTE. Claim same as traditional KCTC Session 1 & 2.
- Gen. Ed. Elective (AVE) courses are held Sessions 2 & 3 and include: *Intro to Business Marketing, Prevoc. Exploration Basics, Prevoc. Exploration Human Services, Prevoc. Exploration Business Services, and Prevoc. Exploration Industrial Technology.* **NOTE: Intro to Automotive & Intro to Hospitality are state-approved CTE courses.** The CORE program at Mary Free Bed YMCA and the Internship Program are work-based learning programs (PA-5P). Claim same as traditional KCTC Sessions 2 & 3. NOTE: to remain state aid eligible, a WBL student must have at least one “anchor” instructional course.

FTE for KCTC Programs:

KCTC Sessions 1, 2, & 3 .37 FTE
 +108 hours travel time, *if eligible* +.10 FTE

3 day/week Culinary* .28 FTE
 +108 hours travel time, *if eligible* +.10 FTE

**KCTC Culinary + Dual Enrollment (PA-5GA). Pupils attend seated CTE instruction 3 days/week for annual total of 310.00 hours (.28 FTE) + a dual enrollment college course. FTE for college course based on # of college credits earned. Travel time may be claimed for full-time public school pupils only. A separate PA-45A tab is needed if you have pupils in this program. KCTC + dual enrollment pupils are not LaunchU EMC pupils, so do not report 3500 code.*

NOTE: KCTC dual enrollment (PA-5GA) and LaunchU courses (PA-5GB) are college courses where the # of college credits earned & proof of tuition payment are used for FTE purposes, rather than student seat time and teacher-recorded attendance; therefore, PA-45 days and hours submissions for PA-5GA and PA-5GB courses are not necessary.

MySchool@Kent/SuccessLink (MSK)

MS@K are 21f virtual courses and are not eligible for passing time or travel time

MS@K FTE per course for semester districts:

1 course (1.08 hrs/day): .18 FTE
 2 courses (2.17 hrs/day): .36 FTE
 3 courses (3.25 hrs/day): .53 FTE
 4 courses (4.33 hrs/day): .71 FTE
 5 courses (5.42 hrs/day): .89 FTE
 6 courses (6.50 hrs/day): 1.00 FTE

MS@K FTE per course for trimester districts:

1 course (1.25 hrs/day): .20 FTE
 2 courses (2.50 hrs/day): .41 FTE
 3 courses (3.75 hrs/day): .61 FTE
 4 courses (5.00 hrs/day): .82 FTE
 5 courses (6.25 hrs/day): 1.00 FTE

Weekly two-way interactions for pupils with MSK virtual courses are tracked by KISD mentors. NOTE: Pupil participation in “A La Carte” courses is NOT tracked by MSK staff; the purchasing district agrees to assign virtual learning mentor and track two-way interactions.