Kent ISD & Ottawa Area ISD – Fall 2023 Pupil Accounting Meeting

Tuesday, September 19, 2023

23/24 ISD Audit Staff Updates Coming Soon

- ❖ 2023-24 Count Dates, Due Dates, and ISD Audit Staff Contact Information
- ❖ 2023-24 Primary Auditor Assignments

Fall 2023 Count Date & Due Dates

- **Fall Count Day = First Wednesday in October (10/4/23)**
- To voluntarily participate in CEPI's early data quality checks, submit data by October 25, 2023
- 5th Wednesday after count = certified (11/8/23); 6th Wednesday after count = re-certified (11/15/23)
- Between Weeks 5 & 6, districts check for UIC/FTE conflicts and resolve them
    - Nonpublic/homeschool pupils conflict if combined FTE claims are > 0.75 FTE
    - Public pupils conflict if combined FTE claims are > 1.00 FTE
- After 6th Wednesday, there is a "re-open" process for MSDS collection, but <u>proceed with caution</u>
    - Superintendent-signed letter is required + plan to ensure it does not occur in the future
    - District should first determine impact and decide if re-opening is the only viable solution *(possible district "data team": SPED, pupil accounting, business/finance, SIS admin, etc. May also want to consult with ISD auditor to determine if issue can be fixed in audit)*
    - Re-opening any of the 3 major collections (fall/spring/EOY), even if you don't touch your special education data, causes the data to be considered "untimely" (i.e., late) for SE Determinations and the regional/ISD special education funding could be impacted.

Legislative Updates from SB 173 - *These State School Aid Act revisions take effect Oct. 1st*

- ➢ §20(1)(b) Foundation Allowance $9,608 ($458 per pupil increase)
    - §20(6) **6E cyber schools** remain at SY22/23 foundation allowance of $9,150
    - §20(11) **Special Education Funding** – districts may now collect both SPED reimbursement + 100% of per-pupil foundation *(up from 75% of per-pupil foundation in SY22/23)*
- ➢ **§19(3) REP Reporting** – **Districts must now report all staffing changes (new hires, terminations, or changes in assignment) within 30 days.**
- ➢ **§19(7) Tribal Affiliation Reporting –** to collect and submit data on tribal affiliation for all students and staff as well as identify student participation in federal programs funded under 20 USC 7401 to 7456 and federal programs funded under Johnson-O'Malley Supplemental Indian Education Program Modernization Act. Districts must comply by EOY 24/25.
- ➢ **New §7(c)** – If fall count day (1st Wed. in Oct.) falls on a day of "religious or cultural significance" (*as determined <u>by the district</u>*), count may be held on the immediate next day school is in session. §6a does the same for the spring count day (2nd Wed. in Feb.)
- ➢ **New DCH Legislation §101 –** MDE is prohibited from taking into account whether a district used any QPD days/hours under §101(10) when determining if MDE will award the up to 3 extra forgiven days.
    - **NOTE: lesson learned from SY22/23, a scheduled QPD day is not eligible for forgiven time under §101 like a student school day, so the day must be made up if needed to reach 180.**

Legislative Updates Continued – Teacher Certification

- ➢ §6(8)(a) provides another <u>one-year delay</u> in any FTE penalties associated with using a teacher outside their subject endorsement(s). FTE penalty now slated to begin in SY24/25.
    - FTE penalty still applies in SY23/24 if a truly non-certificated, non-permitted individual is TOR.

- o Salary penalty still applies to any teaching assignments outside a teacher's subject endorsement(s), but §163 salary penalty was reduced to 50% of the salary paid to the individual during the period of non-compliance (instead of 100% of the salary) *if the teacher placement is corrected by the district w/in 10 days from notification*.
- o Note: do not expect a return of the "super sub permit" for SY23/24 (like we had in 22/23 via MDE administrative rule waiver). This means no retroactive permits for 23/24 + a daily permit is not valid for use beyond 90 calendar days, unless a permit extension was state-approved before continued placement.
- ➢ Additional information on Teacher Certification for 23/24:
    - o **Master Teacher List for Fall 2023 should include:**
        - ▪ **Legal First Name, Last Name, PIC #, Grade Levels Taught, Subject(s) Taught**
    - o **State Now Recommends Districts Develop Own Local SCED > REP Crosswalk**
    - o **New Teacher Credential Verification Report (TCVR) to be Released by End of September**
        - ▪ Do not know which "fixes" will be included in this release – no business rules released
        - ▪ After new report is released, districts will have the ability to run its TCVR at any point after REP data certified and ability to make corrections through Dec. 1st
    - o **Auditor Assignments for Teacher Certification (same as last year):**
        - ▪ All OAISD LEAs/PSAs + GRPS = Emily Taylor
        - ▪ All KISD LEAs/PSA (except GRPS) = Jeff Sexton

Legislative Updates Continued – Virtual Learning

- ➢ §21f(14) Brand new subsection on "Virtual Days" added for SY23/24 – *(See 21f(14) Summary handout)*
- ➢ To qualify as a 21f virtual course in SY23/24, districts no longer have standard of "majority" of the course content must be available via digital learning environment.

Legislative Updates Continued – Early Middle College

- • §6(6)(kk) – clarifies the definition of an accelerated EMC pupil's eligibility for > 1.00 FTE
    - o Accelerated EMC pupil must be on track to graduate "at least 1 semester early" and must graduate with BOTH a HS diploma AND 60 transferable credits or Associate's Degree to be eligible.
    - o No more than an extra 1.00 FTE total may be claimed on any accelerated EMC pupil
- • Additional **Early Middle College Reporting Reminders**
    - o **Report EMC Pupils w/ '3500' Program Participation Code – every collection, every time**
    - o **If you Exit a Pupil w/ Code 40, must include Post-Secondary Outcome** (codes 01 – 05 added 21/22). Acceptable Evidence for 01-05 must be provided during GAD audit if sampled.
        - ▪ 01 - Associate Degree = College Transcript
        - ▪ 02 - 60 Transferable College Credits = College Transcript
            - • Use 02 if pupil did not receive an Associate Degree, but did earn 60 credits
            - • Report 01 & 02 BOTH if pupil earned a second Associate Degree
        - ▪ 03 - Professional Certificate = College Transcript & copy of certificate issued by college
        - ▪ 04 - MEMCA Certificate = Copy of MEMCA Certificate (only MEMCA-approved prgms)
        - ▪ 05 - Registered Apprenticeship = College Transcript & Apprenticeship Proof (USDOL)
    - o EMC "Consortia Programs" must report the EMC's 5-digit entity code in School Demographics Component, 'S2E2' field:
        - ▪ OAISD - North Ottawa County Early College (03785)
        - ▪ OAISD - South Ottawa County Early College (03809)
        - ▪ KISD – LaunchU (03785)

Legislative Updates Continued – Dropout Recovery Programs (23a)

- §6(6)(dd) – Districts operating a 23a program that want to claim any 23a students under the "appropriate interventions" exception, must define what those appropriate interventions are and must show they were implemented within 10 days. If so, § will allow a 23a student who did not meet the program's definition of "satisfactory monthly progress" for that month to still be pupil claimed for Sec. 23a funding under the exception.

MPAAA Highlights

- **ECSE Rule55/62 Home/Community Program FTE Pro-rations –** Reportedly, FTE will be allowed at pro-rated amount less than .40 FTE (72 hours/180 hours) for SY23/24. However, the ECSE program <u>must still plan for at least 72 hours of annual instruction for each Rule 55/62 pupil</u>.
- **Virtual Drop-in Centers** Not Located on School Property – all must be registered as Non-Instructional Ancillary Facilities in the Educational Entity Master (EEM) as associated sites of the school district and have proper building occupancy approvals from the State of Michigan.
- **Records Requests** – Before responding to a request for student records, please verify the listed school district exists in the EEM.
- **Pending Legislation/Proposed Bills**
  - HB 4752 lesser substitute teacher qualifications for assignments less than 10 days
    - No college credit minimum, just Age 21+ or Already Enrolled in Michigan Teacher Preparation Program
    - Even if it passes, it would not be valid for SE classroom assignments.
  - SB463 FAFSA completion as a graduation requirement
    - Proposed bill language does include a waiver process, but told its complex
    - Graduation & Dropout Rate Implications for Schools
    - Creates Barrier to Graduation for Students whose Parent/Guardian refuses to complete FAFSA or the waiver process.

Section 25e Transfers

- **23/24 Signed Moratorium for KISD LEA vs. KISD LEA Claims** (OAISD LEAs & PSAs Are Not Affected)
- **Track Your New Student Enrollments Thursday, Oct. 5, 2023 to Tuesday, Feb 13, 2024**
  - Eligible Students Must Have Been Claimed for Fall 2023 Membership by MI public school
  - MSDS Student History not available until around December 5th
  - First Batch of Claims will be due December 15, 2023 (for all claims accrued 10/5 – 11/15)
    - Recommend district file all claims from 10/5 – 12/15 due to the holiday break and the rolling 30-day window for any S25e claims that accrue after 11/15.
- **Auditor Assignments for Section 25e Transfer Claims (same as last year):**
  - All OAISD LEAs/PSAs + GRPS = Emily Taylor
  - All KISD LEAs/PSA (except GRPS) = Jeff Sexton
- **Common Mistakes** (SRM Not Certified; FTE not >0.00; S25 Component, First Day in Attendance =blank)

KISD/OAISD Program Changes for SY23/24

- **OAISD: CTC Added Pilot "3rd Session"**
  - 2.00 hour/day, 4 day a week program (M-TH)
  - 4 CTE tracks were originally offered – only Electrical/Alt. Energy is operating this fall
  - Only 4 districts impacted, please make sure you have a DCH tab for 3rd Session to know if pilot cohort eligible for 1.00 FTE or, if not, what pro-rated FTE the cohort should be claimed for.
  - FTE is 0.26 for part-time public, non-public, and homeschooled pupils

- **KISD: Multiple Changes**
  - KIH program closed at EOY 22/23
  - **KCTC & KTC programs merged for SY23/24**
    - KCTC now offers both CTE courses & GE elective courses (+ CTE and Non-CTE WBL)
    - Dual Enrollment (not as part of LaunchU EMC 5-year program) courses were added to CTE satellite programs: *Aviation Electronics & Aviation Maintenance* @ GR Ford Airport, *Biomedical Technology* @ GVSU Cook-Devos, and *West MI Construction Institute* **(WMCI is a new CTE program for 23/24)**.
    - KCTC Culinary 3 day/week option continues from last year. Some students take KCTC Culinary 3 days/week plus a 5GA Dual Enrollment course (not as part of LaunchU).

23/24 Pupil Accounting Manual – not yet available, no published timeline

Fall 2023 Audit Material Drop off Options

Same drop-off options as prior years (available at both ISDs (ESB/ESC reception area) plus our Regional Pupil Membership Office (in Coopersville), or districts may still send materials via REMC van or USPS. We will send an email to District PA Coordinators with specific office hours as Nov 15th gets closer.

PA Forms

Our ISD count day forms are not yet available, but will be posted to our website & to the PA-Shared folder on the SFTP site.

23/24 Resources

- **MSDS Collection Details Manual 2023-24**

Questions?