Transfer Responses from Paper to Online Screeners

1. Assign a screener and make it available.
   - **Sign in** to the Delta Math **screening and reporting website**.
   - **Activate** a course that you plan to screen.
   - **Verify** that all students are in the class list. o
     - o If all students are in the list, click "**Looks Good**".
     - o If a student is missing, click "**Something's Wrong**" and contact our building administrator to add the student, or students to your course.
   - **Subscribe** the course to the **AVAILABLE PROGRAM** you would like to use.
     - o Readiness, Tier 3, Progress *(available midway through each screening cycle)* and/or Practice.
   - **Assign** a screener
     - o Click "**Assign & View**" to the right of the desired screener.
       - ▪ The default is to assign all students.
       - ▪ You may deselect students that you do not plan to screen.
   - Make the screener **available**
     - o Click "**Not Available**" to change it to "**Available**".

2. Sign in as a student.
   - Click on the **STUDENTS** tab.
   - Click on the down arrow ⬛View Another Course ⬛ to select the course the student belongs to.
   - Click **SIGN IN AS** next to the student whose data you need to enter.
   - Click **Start** for the screener you are transferring answers to.
   - Click **Begin** to enter the response for each question from the paper screener.

3. Enter student responses.
   - Option 1: Click on the student's response for each question followed by **NEXT**. Then **TURN IN** the screener to generate data reports.

   - Option 2: Similar to option 1, but do not enter math fact response before clicking **TURN IN**. After turning in the student screener, **sign in** to the educator's account, click on the **DASHBOARD**, click on the **name of the screener**, click on the **student's name**, and enter 0, 1, 2, or 3 for the following ranges of correct math facts.

     - ▪ **0 to 4** correct math facts, **enter 0**
     - ▪ **5 to 9** correct math facts, **enter 1**
     - ▪ **10 to 12** correct math facts, **enter 2**
     - ▪ **13 to 14** correct math facts, **enter 3**

| ▶ 16 | R3-3.OA.7a | Inline Partial Credit Bands | 0 | out of 3 |
| ▶ 17 | R4-3.OA.7b | Inline Partial Credit Bands | 0 | out of 3 |