Preparation for Readiness Screening

A. Teacher Account Preparation for Online Screening *(Video support is available.)*

1. **Verify** how your students will get to inqwizit.oaisd.org. (***Internet Explorer is not recommended.***)

2. **Sign in** using your teacher username and password.

   Username: _____ Password: _____

3. **Write** the name of the course to be screened in the empty box on page 10 of the script.
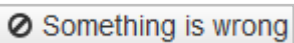
4. **Subscribe** the course to Delta Math.
   a. Click on the name of the course. *(Right side of screen, under* INACTIVE COURSES *.)*
   b. Click on the Delta Math screening cycle. *(Right side of screen,*
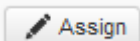   *under* AVAILABLE PROGRAMS - *CLICK TO SUBSCRIBE* *.)*

5. **Verify** the list of students in the course.
   - If the list is **correct**, click ✔ Looks good .
   - If the list is **not correct**, click ⊘ Something is wrong . Then, ask your building administrator to add the student(s) to the course as provisional.
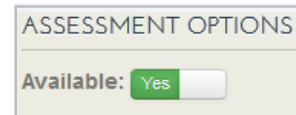
6. **Assign** a readiness screener to the course and make it **available** to students.
   a. Click ✏ Assign for a grade level readiness screener.
   b. Change the availability from **No** to **Yes**.

   ASSESSMENT OPTIONS Available: No to ASSESSMENT OPTIONS Available: Yes
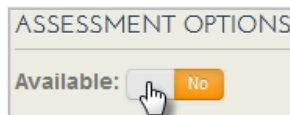
7. **Print** the course list that includes each student username and password.
   a. Click the 👥 STUDENTS tab. *(Top of screen)*
   b. Click on the name of the course. *(Right side of screen)*
   c. Click 🖶 Print Page .

   Option: Create a Course PIN to help all students in the class to sign in using a common PIN.
   a. Click the 🖥 DASHBOARD tab. *(Top of screen)*
   b. Click Course PIN: Set PIN under the name of the course.
   c. Set the PIN for the class. *(This PIN will only be active for the date you choose.)*

   Note: To add additional screeners, click on the class name from the Dashboard and repeat step 6.